



2024 Members Art Exhibit ACCESSION FORM

ARTIST: _____

EMAIL ADDRESS: _____ **PHONE:** _____

General:

- Artwork Drop off – Tuesday, June 11 12-4pm and Wednesday June 12, 12-4pm
- Artwork Pick Up – Saturday July 6, 12-4pm, Sunday July 7, 12-4pm (artwork must be picked up during this time)
- All media is accepted.
- Artwork submitted for hanging must have a wire across the back that works on the NAA Stas Hangin System. No exceptions. Insufficient wiring will be rejected.

Sales:

- An accession form and W9 form (if we do not have a W9 on file) must be filled out and signed.
- All work must have item tag, provided by NAA, filled out by artist and attached to each artwork.
- The NAA receives 30% of sale price determined by the artist. Sales tax will be added, NAA retains and pays Michigan Sales Tax on all sales. Artist is to declare payment on personal income tax as recommended by their tax professional, and provide a W9 form at exhibit.

Title	Medium	Dimensions	Price
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

Agreement:

- The art submitted for exhibition will remain the property of the artists until sold.
- It is agreed that due care will be taken of each piece of art submitted. It is also agreed that NAA, and/or its representative, will not be held liable for situations over which they have no control.
- The artwork will remain in the gallery for the duration of the exhibit. Exception – if visitor wishes to purchase the artwork and is not from the area or able to return to pick up after the exhibit, we will allow it to be removed at time of sale.
- The artist agrees to remove the artwork by the pick-up date included in event details. If someone other than the artists is picking up, please send email to northportartsforall@gmail.com to let us know.
- By signing below you are indicating agreement to all terms and conditions listed and that the artwork submitted is an original created personally by the artist. You release photographic rights to the Northport Arts Association for the purpose of promoting the exhibit and posting on their website and other social media outlets.
- I understand that every effort will be made to safely and carefully handle my art while hanging and arranging the show. Therefore, **I hold the NAA harmless should any damage occurs.**

Artists Signature: _____ **Date:** _____